



a town for a lifetime
IRONDEQUOIT *New York*

**WORKSHOP MEETING
FEBRUARY 12, 2024
4:00 PM**

AGENDA

02/08/2024 8:45 AM.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION OF 2023 IRONDEQUOIT AMBULANCE REPORT TO THE COMMUNITY

PRESENTATION BY JON MERVINE FROM FIFTH FRAME BREWING CO.

DEPARTMENT HEAD UPDATES

REVIEW OF AGENDA ITEMS FOR THE FEBRUARY 22, 2024 RTB MEETING

ITEM(S) FOR BOARD ACTION

- 02WS2024-1** **Resolution** Authorizing the Appointment of a Permanent Office Clerk IV in the Irondequoit Town Clerk's Office
- 02WS2024-2** **Resolution** Authorizing a Capital Lease Financing Agreement with M&T Bank for Plow Truck for the Bureau of Publix Works
- 02WS2024-3** **Resolution** Authorizing the Supervisor to Sign a Notice of Intent with New York State Dept. of Environmental Conservation

NEXT REGULAR TOWN BOARD MEETING...FEBRUARY 22, 2024 @ 7 PM

**EXTRACT OF THE MINUTES OF A WORKSHOP MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING THE APPOINTMENT OF AN OFFICE CLERK IV IN THE
IRONDEQUOIT TOWN CLERK'S OFFICE**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 12th day of February, 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans

Grant Malone

John Perticone

Peter Wehner

Town Supervisor

Town Board Member

Town Board Member

Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, there is a vacancy in the Town Clerk's Office for an Office Clerk IV; and

WHEREAS, per Civil Service guidelines, the certified list has been canvassed and the interview committee conducted interviews and recommends the appointment of Darian Bryant to the position of Office Clerk IV; and

WHEREAS, Darian Bryant participated in the Monroe County Civil Service examination for Office Clerk IV and is reachable on the list.

NOW THEREFORE BE IT RESOLVED, that the Town Board approves the appointment of Darian Bryant as an Office Clerk IV, to be paid \$18.00 per hour, which shall be paid from budget code 001.1410.0100.1100.

This resolution shall take effect upon date of hire.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING CAPITAL LEASE FINANCING AGREEMENT WITH
M&T BANK FOR PLOW TRUCK FOR THE BUREAU OF PUBLIC WORKS**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 12th day of February 2024, at 4:00 p.m. local time, there were

PRESENT:

Andraé Evans
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town of Irondequoit (the “Town”) is a New York municipal corporation duly organized pursuant to the Constitution and the laws of the State of New York; and

WHEREAS, it is necessary to finance one (1) new 2023 Ford F450 XL truck with plow for the Bureau of Public Works through a capital lease pursuant to General Municipal Law 109-b, consistent with plans in the 2023 operating budget of the Community Services Department (the “Equipment”); and

WHEREAS, the authorization to purchase one (1) 2023 new 2023 Ford F450 XL truck with plow at a cost of \$81,901.30 was previously provided by Resolution 2023-026; and

WHEREAS, authorization to obtain financing from M&T Bank for the Equipment was previously provided by Resolution 2024-013; and

WHEREAS, the terms and conditions of the financing for the acquisition of the Equipment are set forth in that certain Tax Exempt Lease Purchase Agreement (New York) attached hereto and made a part hereof (the “Lease”), in the total principal amount of \$81,901.30; and

WHEREAS, in connection with the Lease, the Town is required to execute, deliver and perform its obligations under certain other documents and instruments to be executed and delivered by the Town in connection therewith (together with the Lease, the “Financing Documents”); and

WHEREAS, the Town has taken the necessary steps, including those relating to any applicable bidding requirements, to acquire the Equipment and execute and deliver the Financing Documents; and

WHEREAS, it is determined that the terms of the Lease in substantially the form presented to the Town Board at this meeting provide for level debt service payments for a period of five (5) years; and

WHEREAS, pursuant to New York Local Finance Law § 11(a)(28), the Town has determined that the period of probable usefulness of the Equipment is equal to fifteen years; and

WHEREAS, the Town Board finds that it is in the best interest of the Town to acquire the Equipment, enter into the Financing Documents, and perform the transactions contemplated therein.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Town Board authorizes the Town Supervisor to negotiate, enter into, execute and deliver the Lease in substantially the form presented to the Town Board with such changes thereto as he deems appropriate with the advice of counsel, which Lease is available for public inspection at the offices of the Town.
2. That the Town Board authorizes, approves and adopts the execution, delivery and performance by the Town of the Financing Documents and the consummation of all of the transactions contemplated thereby by and on behalf of the Town.
3. That the total principal amount of the Lease shall not exceed \$81,901.30 and shall bear interest as set forth in the Lease; said Lease shall contain an option to purchase by the Town as therein set forth.
4. That the Town's obligations under the Lease shall be expressly subject to annual appropriation by the Town; and such obligations under the Lease shall not constitute a general obligation of the Town or indebtedness of the Town within the meaning of the Constitution and laws of the State of New York.
5. That the Town Board authorizes, empowers and directs the Town Supervisor to take all further actions and to execute all further documents on behalf of the Town necessary, appropriate and advisable to effectuate and carry out the purposes of these resolutions and to cause compliance by the Town with all of the terms, covenants and provisions of the Financing Documents.

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to vote,
which resulted as follows:

Town Board Member	Perticone	voting	_____
Town Board Member	Wehner	voting	_____
Town Board Member	Malone	voting	_____
Town Supervisor	Evans	voting	_____

**EXTRACT OF THE MINUTES OF A MEETING OF TOWN BOARD
ADOPTING A RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN A
NOTICE OF INTENT WITH NEW YORK STATE DEPARTMENT OF
ENVIRONMENTAL CONSERVATION**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 12th day of February, 2024, at 7:00 p.m. local time, there were

PRESENT:

Andraé Evans
Grant Malone
John Perticone
Peter Wehner

Town Supervisor
Town Board Member
Town Board Member
Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the New York State Department of Environmental Conservation (“NYSDEC”) is the regulating authority regarding SPDES General Permit for Stormwater discharges from municipal MS4 Stormwater systems for towns including the Town of Irondequoit; and

WHEREAS, the DEC updated the MS4 Stormwater permit for the Town (the “Permit”) on December 13, 2023, to be effective from January 3, 2024, until January 2, 2029; and

WHEREAS, as part of the Permit, the New York State Department of Environmental Conservation requires the Town Supervisor to submit an electronic Notice of Intent (“eNOT”) per attachment “A”. By submitting the eNOT, the Town certifies that it has read and will comply with the terms and conditions of this SPEDES general permit including the provisions to update the SWMP Plan (Part IV.B) in accordance with the timeframes set forth in the SPEDES general permit.

NOW THEREFORE BE IT RESOLVED, the Town Board authorizes the Supervisor to sign the electronic Notice of Intent (eNOT) with New York State Department of Environmental Conservation in such form as approved by the Attorney for the Town.

.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Perticone	voting_____
Town Board Member	Wehner	voting_____
Town Board Member	Malone	voting_____
Supervisor	Evans	voting_____

Attachment “A”

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water

625 Broadway, Albany, New York 12233-3500

P: (518) 402-8233 | F: (518) 402-9029

www.dec.ny.gov

MS4 Operator Certification Form for eReports

SPDES General Permit for Stormwater Discharges From Municipal Separate Storm Sewer Systems (GP-0-24-001)

Instructions

Please review Part X.J. of GP-0-24-001 before signing this form. A signature by an unauthorized person will delay permit coverage.

This form must be signed by one of the following:

1. For a corporation: by a responsible corporate officer
2. For a partnership: by a general partner
3. For a sole proprietorship: by the proprietor
4. For a municipality, state, federal or other public agency: by a principal executive officer or ranking elected official

MS4 Operator Name: _____

eReport Submission Number: _____

MS4 Operator Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (please print or type)

Title

Organization

Signature

Date



Department of
Environmental
Conservation